

#### Visual Step-by-Step Guidelines for FPS Inspection Module



Annx. to GO no. dated \_\_.08.2022

### Step 1: Schedule of Inspection

1.1.The Inspecting Officer (Inspector/SCFS/RO etc.) will login to their account in <u>https://food.wb.gov.in/food</u> portal and click on 'Inspection' on the left column.

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Billing report	=	BIFS_MLD_2220	llockinspector	€Logout
FPS Application	PUBLIC DISTRIBUTION SYSTEM		н	ome / Digital PDS
Vaccination Report	Dashboard			
Duare Ration	Go to MIS Portal			
Covid Vaccination				
Employee Covid Vaccination <				
SKO Dealer to Beneficiary Mapp				
Administration	El for Manual			
Inspection ~				
Schedule Inspection				
View Inspection Schedule				
Inspection Report				
Report				
Utilities <				
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1.2. The Inspecting Officer will click on 'Schedule Inspection' and will enter details of the Inspection, such as, Type of Inspection (Surprise/Normal), Name of the Dealer, date and time of inspection. On clicking 'Schedule Inspection' after this, inspection ID will be created.

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Vigilance Document Upload	Fix Inspection	Schedule				
	Type of Inspection	Select Type	~			
Stock	Name of Dealer:	Please select FPS	~	FPS Code :		
	Select Date	dd-mm-yyyy				
BDO Savapati	Select Slot	Select Slot	~			
Farmer Registration	< Select Hour	~		Select Minutes	~	
Billing report	۲.		Schedule Inspection			
FPS Application	۲.					
Vaccination Report	۲.					
Duare Ration	<					
Covid Vaccination	<					
Employee Covid Vaccination	<					
SKO Dealer to Beneficiary Map	ptn.					
Administration	C Developed by Department	t Of Food & Supplies.				Version 2.0

1.3. The created inspections and schedule of inspection can be checked from 'View Inspection Schedule' under the Inspection tab. Month and year wise schedule can be viewed from the tab.

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6	=				🚨 BIFS	_MILD_2220 BlockInspector	G+Logout
Vigilance Document Upload <	Inspection Schedule						
Stock <	Select Month: Select Year:	Please Select Month Please Select Year	~	Search			
🗢 BDO Savapati <							
Farmer Registration     <							
<ul> <li>Billing report</li> </ul>							
FPS Application     <							
● Vaccination Report							
Duare Ration <							
Covid Vaccination     <							
Employee Covid Vaccination      <					_		
SKO Dealer to Beneficiary Mappin					📜 OneD	Screenshot squad	··· ×
Administration     <						The screenshot saved OneDrive.	to your
	Developed by Department Of Food & S	upplies.					o

1.4.From this 'View Inspection Schedule', inspection dates can be checked and it can be rescheduled also.

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à	=				BIFS_MLD_	2220 BlockInspect	or 🕪Logout			
Vigilance Document Upload <	Inspection Schedule	pection Schedule								
	Select Month:	July	~							
JUCK	Select Year:	2022	~	Search						
🔵 BDO Savapati 🔹 🔇	FPS Name		FPS Code	Inspection ID	Date	Time	Reschedule			
Farmer Registration	KRISHNA RANI MANDAL		133200600014	133200600014/122	03/07/2022	05:00 PM	Reschedule			
<ul> <li>Billing report</li> </ul>	M/S MD KUNNU SHEIKH		133200600001	133200600001/121	31/07/2022	11:00 AM	Reschedule			
FPS Application <	M/S MD KUNNU SHEIKH		133200600001	133200600001/120	31/07/2022	11:00 AM	Reschedule			
Vaccination Report <	M/S MD KUNNU SHEIKH		133200600001	133200600001/119	31/07/2022	11:00 AM	Reschedule			
Duare Ration	M/S MD KUNNU SHEIKH		133200600001	133200600001/118	31/07/2022	11:00 AM	Reschedule			
Covid Vaccination <	M/S MD KUNNU SHEIKH		133200600001	133200600001/117	31/07/2022	11:00 AM	Reschedule			
Employee Covid Vaccination <	M/S MD KUNNU SHEIKH		133200600001	133200600001/116	31/07/2022	11:00 AM	Reschedule			
SKO Dealer to Beneficiary Mappin	M/S MD KUNNU SHEIKH		133200600001	133200600001/115	31/07/2022	11:00 AM	Reschedule			
Administration	ROKEA BIBI		133200600080	133200600080/108	03/07/2022	08:00 AM	Reschedule			
	MS BIKASH CHANDRA ROY		133200600005	133200600005/106	03/07/2022	07:00 AM	Reschedule			

## Step 2: Entry and Submission of Enquiry Report

2.1.After completion of inspection where the IO will have completed the inspection report in physical copy and get it signed by the FPS Dealer, now the report needs to be entered through 'Inspection Report' menu; click on 'create report' to enter the report.

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6	=							BIFS_MLD_	2220 BlockInspector	€ Logout	^
Vigilance Document Unload	Inspection Ca	alenda	r and Repor	ts							
• Vignance Document optoad	Select Month:		July		~						
Stock <	Select Year:		2022		~	Search					
🔵 BDO Savapati 🔹 <	Date	Time	Inspection Id	FPS Code	FPS Name	Inspection Done By	Create Report	View Report	Status		
Farmer Registration <	03/07/2022	05:00	133200600014/122	133200600014	KRISHNA RANI	BIFS_MLD_2220	×		Inspection Scheduled		
<ul> <li>Billing report</li> </ul>		гM			MANDAL						
FPS Application     <	31/07/2022	11:00 AM	133200600001/121	133200600001	M/S MD KUNNU SHEIKH	BIFS_MLD_2220		-	Inspection Scheduled		
Vaccination Report <	31/07/2022	11:00 AM	133200600001/120	133200600001	M/S MD KUNNU SHEIKH	BIFS_MLD_2220	×	-	Inspection Scheduled		
Duare Ration <	31/07/2022	11:00 AM	133200600001/119	133200600001	M/S MD KUNNU SHEIKH	BIFS_MLD_2220	×	-	Inspection Scheduled		
Covid Vaccination <	31/07/2022	11:00	133200600001/118	133200600001	M/S MD KUNNU	BIFS_MLD_2220	× .		Inspection Scheduled		
Employee Covid Vaccination <		AM			SHEIKH						
SKO Dealer to Beneficiary Mappin	31/07/2022	11:00 AM	133200600001/117	133200600001	M/S MD KUNNU SHEIKH	BIFS_MLD_2220		-	Inspection Report Submittee	1	
Administration <	31/07/2022	11:00 AM	133200600001/116	133200600001	M/S MD KUNNU SHEIKH	BIFS_MLD_2220	×	-	Inspection Scheduled		
	01/07/0000		100000000000000000000000000000000000000	40000000000		DIEC MID COOS		_			-

2.2. Check 'Create Report', to input the details of inspection.

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← → C 🔒 food.wb.gov.in/foo	d/Inspecto	or/InspectionReg	ister_Inspe	ector.aspx						Q @ ☆ \$	• 🗖 🖪 i
ė	=							💄 BIFS_	MLD_2220 B	lockInspector	€+Logout
Vigilance Document Upload	Ins	pection C	ction Calendar and Reports								
	Sel	lect Month:		August		~					
Stock <	Sel	lect Year:		2022		~	Search				
🔵 BDO Savapati 🔹		Date	Time	Inspection Id	FPS Code	FPS Name	Inspection Done By	Create Report	View Report	Status	
Farmer Registration		28/08/2022	06:00 PM	133200600006/001	133200600006	MD.	BIFS_MLD_2220	× .	-	Inspection Sched	uled
Billing report			1.00			SEIKH					
FPS Application											
Vaccination Report											
Duare Ration											
Covid Vaccination											
Employee Covid Vaccination											
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→ 34°C Cloudy			Q	💻 😐 📮	0 🧕		🕺 👱 🔘	-		、 👝 ENG 察 🗇) IN	12:35 02-08-2022

2.3.Inspection Report Form will open from clicking the pencil icon under 'Create Report' against the relevant Inspection ID. It will open the page shown below.

The whole Inspection report is divided into 6 (six) parts. Part I consists of the date and time of enquiry.

<b>e</b>	Ξ			BIFS_MI	LD_2220 BlockInspe	ector 🕞 Logout				
• Vigilance Document Upload <	INSPECTION REPORT	Part 1 (Pending)     Part 2 (Pending)       Fields marked with * are mandatory	Part 3 (Pending)	Part 4 (Pending)	Step 5 (Pending)	Step 6 (Pending)				
Stock <	Inspection Re	Inspection Report								
🔵 BDO Savapati 🔹 🔇	FPS Name & Code*	MD. BANU SEIKH-133200600006		Date of Inspection*		09/08/2022				
Farmer Registration				Time of arrival of En	quiry Officer	: ©				
Billing report				Time of departure of	Enquiry Officer*	: ©				
FPS Application			Save and Next							
Vaccination Penort										
Duces Detice										
Uuare Ration										
Covid Vaccination <										
Employee Covid Vaccination <										
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2.4.In part II, the display related entries need to be done.

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ė	=				BIFS_MLD_2220	BlockInspector	€→Logou	t
FPS Vacancy	INSPECTION REPORT	Step 1 (Success)         Part 2 (Part 2)           Fields marked with * are mandatory	lending)	Part 3 (Pending)	Part 4 (Pending)	Step 5 (Pending)	Step 6 (Pending)	
FPS Application Disposal	Whether Boa	ard Displays above	е					
Meeting Minutes/Reports <	information	or not?						
Stock	FPS Signboard*			Displaye	d 🗸			
	Toll free no. for griev	ance redressal*		Please S	elect 🗸			
🔵 BDO Savapati 🔹 🔇	FPS opening schedu	e*		Please S	elect 🗸			
Farmer Registration	No. of category-wise	tagged beneficiaries*		Please Se	elect 🗸			
<ul> <li>Billing report</li> </ul>	Scale-cum-rate boar	d*		Please Se	elect 🗸			
	Category-wise openi	ng stock of commodities for th	ne day*	Please Se	elect 🗸			
Vaccination Report <	Sample of category-	vise food grains*		Please Se	elect 🗸			
Duare Ration	Publicity Materials*			Please S	elect 🗸			
			S	ave and Next				
								Ŧ

2.5. In Part III, stock report needs to be entered. In order to start the entry of stock report, item needs to be chosen. After that, all the entries such as 'Opening Balance of the month', 'Doorstep delivery received', 'Distributed to the Beneficiaries', 'e-PoS balance' needs to be mandatorily entered and saved. Furthermore, radio button of either 'yes' or 'no' needs to be checked in case of 'Whether physical weighment was done' option. As it can be seen from the below screenshot, it is to be reiterated that the opening balance and/or doorstep delivery received i.e. anything related to stock in the FPS needs to be taken from the FPS and judicious mind of the Inspecting Officer needs to be applied in case of discrepancies and the cause of the same.

This needs to be done for all or any of the items the Enquiry Officer has inspected into. In case category-wise food grains have not been found to be kept separately, a separate acknowledgement at the bottom is given for the Inspector to click and confirm that the items were not found in different stack.

← → C 🔒 food.wb.gov.in/food/In	pector/InspectionReport_new.aspx	९ 🖻 🖈 🖪 🖪 🗄
۲	REPORT Fields marked with * are mandatory	
FPS Vacancy	Stock (in Qtl.) Details at the Time of Inspection 1.Food Grain	Please select item 👻
FPS Application Disposal	2.Category	Please select category
Meeting Minutes/Reports	3.Opening balance for the month as per ePOS	00.00
• meeting minutes/nepons	4.Doorstep delivery received	00.00
Stock <	5.Total Stock (3+4)	00.00
🔵 BDO Savapati 💦 <	6.Distributed to Beneficiaries	00.00
	7.ePOS balance	00.00
Farmer Registration	8.Physical Stock in shop at the time of inspection	00.00
<ul> <li>Billing report</li> </ul>	9.Whether physical verification on weighment done	OYes ONo
• Vaccination Report	10.Difference between ePOS balance and physical balance(7-8)	00.00
Duare Ration	Save 4	•
Covid Vaccination	Whether necessary arrangements of equipment and personnel for physical verification/weighment of	of stock was done by the Dealer *
	Reason for difference between ePOS balance and physical balance *	

2.6.After all item entries are done, the three queries will need to be answered before clicking on 'Save and Next'.

		10.Difference between ePOS balance and physical balance(7-8) 00.00	
		Save	
Duare Ration	<	4	)
Ocvid Vaccination	¢	Whether necessary arrangements of equipment and personnel for physical verification/weighment of stock was done by the Dealer	
		Reason for difference between ePOS balance and physical balance *	

2.7.In the Part IV of the report, findings against the 'Record Maintenance' section will be entered.

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ė	=				BIFS_MLD_	2220 BlockInspector	€>Logout
FPS Vacancy	INSPECTION REPORT	Step 1 (Success) Fields marked with * are marked with *	Step 2 (Success) andatory	Step 3 (Success)	Part 4 (Pending)	Step 5 (Pending)	Step 6 (Pending)
FPS Application Disposal	Record Main	tenance					
Meeting Minutes/Reports <	Whether ePOS gener	ated recipt is issued or r	not *	Plea	se Select 🗸 🗸		
Stock	Inspection Book *	Inspection Book *			se Select 🗸		
RDO Savanati	Complaint Book *			Plea	se Select 🗸		
UU Savapau	Whether calibrated w	veighing devices being ι	ised *	Plea	se Select 🗸 🗸		
Farmer Registration <				Save			
<ul> <li>Billing report</li> </ul>							
• Vaccination Report <							
Duare Ration							
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2.8.In the Part V of the report, findings against 'Storage Conditions' section will be entered.

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ė	=		& BIFS_M	LD_2220 Blockinspecto	r 🗭Logout
• FPS Vacancy	INSPECTION REPORT Fields marked with * are	Step 2 (Success) Step 3 mandatory	(Success) Step 4 (Su	ccess) Step 5 (Pendin	g) Step 6 (Pending)
FPS Application Disposal     <	Storage Condition:				
Meeting Minutes/Reports <	Whether shed for queue of beneficiaries av	vailable *	Please Select	~	
🔿 Stock 🗸	Size of office/sale counter : *		Please Select	~	
RDO Savanati	Size of godown: *				
	Enter Length	Enter Breadth		Enter Height	
Farmer Registration <	Whether FIFO is being maintained for deliv	very *	Please Select	~	
<ul> <li>Billing report</li> </ul>	Whether food grains are maintained clean	y and hygienically *	Please Select	~	
Vaccination Report <					
Duare Ration	Whether sample collected *	Please Select	~		

8	-					<b>B</b> DIL 3	MILD_###0 otocimspector	C#110g	
۲	INSPECTION REPORT	Step 1 (Success)	Step 2 (Success)	Step 3 (Success)	Step 4 (Success)	Step 5 (Success)	Step 6 (Pending)		
Vigilance Document Upload	<ul> <li>Miscellaneous</li> </ul>								
Stock	<ul> <li>Whether distribution w</li> </ul>	as going on during insp	ection *		Please Select			~	
BDO Savapati	Feedback of beneficiar	ies	Name:		DRC No.:		Select Feedback	~	
Farmer Registration	<		Name:		DRC No.:		Select Feedback	~	
Billing report	<		Name:		DRC No.:		Select Feedback	~	
FPS Application	۲		Name:		DRC No.:		Select Feedback	~	
Vaccination Report	<		Name:		DRC No.:		Select Feedback	~	
Duare Ration	<b>۲</b>		Name:		DRC No.:		Select Feedback	~	
Covid Vaccination	< Last inspection:	Name of officia	ıl:		Designation of offic	ial:	Date of inspection:		
Employee Covid Vaccination	<						dd-mm-yyyy	ō	
SKO Dealer to Beneficiary Ma	Whether corresponds t	o current finding			Please Select				
Administration	<ul> <li>Overall opinion of the I</li> </ul>	nspecting Officer							

2.9.In Part VI of the report, Miscellaneous Details as shown below will be entered.

2.10. After saving Part VI, Upload Document part will be shown on the screen where documents as collected by the Enquiry Officer will be uploaded. After successful upload, 'Save & Preview' option will need to be clicked.

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	Fields marked with * are mandatory		
	Uploads		
Vigilance Document Upload <	Weighment Chart	Choose File No file chosen	Save
Stock <	Received copy of preliminary report	Choose File No file chosen	Save
🔵 BDO Savapati 🔹 🔇			
Farmer Registration	Seizure List	Choose File No file chosen	Save
<ul> <li>Billing report</li> </ul>	Receipt of sample	Choose File No file chosen	Save
FPS Application			
Vaccination Penort	Pictures	Choose File No file chosen	Save
Duare Ration <		Preview	
Covid Vaccination	1.File type should be .pdf or .jpg or .jpeg	INSTRUCTIONS	
Employee Covid Vaccination <	2.File size should be less than 100kb		
SKO Dealar ta Panaficiany Mannia	<ol> <li>If more than one document of the same type needs to be upl another of Wheat. Both the pdf/image must be combined into</li> </ol>	oaded,it should be combined and uploaded as a single document. For e a single file.	ample: If one wants to upload 1 Weighment Chart of Rice and
Since Dealer to Benencially Mappan			
Administration			
	Developed by Department Of Food & Supplies.		Version 2.0

2.11. When 'Preview' is clicked, a new tab will open where the whole inspection report will be available. At the end of the preview tab, option will come for the Enquiry Officer to share few parts of or whole report with the enquired upon FPS. After that, by clicking 'Submit', the inspection report would be submitted and will be sent to the concerned Licensing Authority.

$\leftrightarrow$ $\rightarrow$ C $$ food.wb.gov.in/food/Inspect	or/InspectionReport_View.a	spx		ie 🖈 🖨 🖪	:
: ()					*
	Last inspection:	Name of official: pqr	Designation of official: inh	Date of inspection: 28/08/2022	
	Whether correspond	ds to current finding	No		
	Overall opinion of t	he Inspecting Officer			
-					
	Part-VI: Uploads			-	
		Submit			
		Submit			Ŧ

# Step 3: Processing of the report by the Licensing Authority

3.1.Licensing Authority will login to their account in <u>https://food.wb.gov.in/food</u> portal and click on 'Inspection' in the left column and click on 'Inspection Report'. The below-shown page will be shown on the screen. The licensing authority will click the screen button under 'View Report' column.

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ė									a sefsmids ser	5	⊯Logout
FPS License Generation	Insp	pection Cal	endar a	nd Reports							
Vigilance Document Upload	Selec	ct Month: ct Year:		August 2022		~ ~ Se	arch				
Stock											
<ul> <li>Billing report</li> </ul>											_
FPS Vacancy		Date	Time	Inspection Id	FPS Code	FPS Name	Inspection By	Create Report	View Report	Status	
FPS Status Reconciliation		28/08/2022	06:00 PM	133200600006/001	133200600006	MD. BANU SEIKH	BIFS_MLD_2220	~	-	Tempore lines the bond sheet	
Dealer Bill Claim		09/08/2022	04:30 PM	133200600006/002	133200600006	MD. BANU SEIKH	BIFS_MLD_2220		-	Inspection Report Submitted	
Create User FPS											
FPS Application											
Vaccination Report											
Duare Ration											
Employee Covid Vaccination											
	Develo	ped by Departmer	at Of Food & S	upplies.							ersion 2.0

- 3.2.By clicking the 'View Report', the full report can be viewed and at the bottom of the page, a drop down of actions that can be taken will be seen. The licensing authority needs to examine the report and take appropriate action by choosing options from the dropdown and click 'continue'. There are multiple options that the licensing authority can choose from such as :
  - 3.2.1. Remedial Instructions
  - 3.2.2. Show Cause Order
  - 3.2.3. Termination Notice
  - 3.2.4. Show Cause & Suspension Notice
  - 3.2.5. Close Case

The Licensing Authority will use her/his judgement to take appropriate action, from the above, based on the report and will only close case after a reply is received from Dealer regarding compliance. For instance,

If it is seen in the report that there are only minor discrepancies and irregularities such as conditions related to display or record maintenance ( apart from e-PoS generated bill ) or storage conditions ( in case of godown size and conditions) the licensing authority could use the option of remedial instructions to provide for remedies and only after receiving written compliance from the dealer should close the case.

Furthermore, in cases where there are gross mismatch between the e-PoS stock and physical stock the licensing authorities can, based on the degree of irregularities, issue 'Show cause Order' or 'Show cause & Suspension Notice' and only after deliberation and giving the concerned dealer a chance to explain her/himself through personal hearing and/or written submission, should the licensing authority be issuing Termination Notice.

Only after compliance from dealer and/or compliance from Inspector in case of business reduction volume and termination and shifting of e-PoS and physical stock to the tagged FPS would the licensing authority close the case.

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۲	_						^
FPS License Generation							
Vigilance Document Upload <	Last inspection:	Name of official: pqrst		Designation of official: xyz	Date of inspection: 09/08/2022		
Stock <	Whether corresponds to	current finding		No			
<ul> <li>Billing report</li> </ul>	Overall opinion of the In	specting Officer		meh			
FPS Vacancy <							
FPS Status Reconciliation	Part-VI: Uploads						-
Dealer Bill Claim							
Create User FPS <							
FPS Application <							
Vaccination Report <		Action :	Select Action	~			
O Duare Ration			Select Action Remedial Instructions				
Employee Covid Vaccination			Suspension Notice Show Cause & Suspension Notic				
	Developed by Department Of	Food & Supplies.	Close Case			Ver	sion 2.0

3.3. The action taken by the licensing authority will show up on the next page. In case of show cause notice, the below-shown page will be shown and the details like Memo No. and contravention of relevant articles of PDS orders and then click on 'Save and Preview' and then click 'Send'. This will take the relevant notice to the login of the Dealer.

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۲	Show Cause Notice															
FPS License Generation	<	Č														
Vigilance Document Upload	د.	GOVERNMENT OF WEST	T BENGAL													
Stock	<	DEPARTMENT OF FOOD & SUPPLIES														
Billing report	< Officer of the	Officer of the Sub-Divisional Controller/Rationing Officer, Food & Supplies Memo No. Date														
EPS Vacancy	Memo No.		Date	02/08/2022 00:00:00												
	Inspection Id:	133200600006/002	Date of Inspection :	09/08/2022 00:00:00												
FPS Status Reconciliation	FPS Code:	1000000000	FPS Name:													
Dealer Bill Claim	<	133200600006		MD. DANU SEIKH												
Create User FPS	To,															
FPS Application	<ul> <li>Sub: Show cause notice</li> </ul>															
	This is to inform you that in the inspection unde	er reference the following irregularities have b	been found:													
• vaccination Report																
Duare Ration	< [ ]															
Employee Covid Vaccination	<															
SKO Dealer to Beneficiary Ma	Add New Remove															

### Step 4: Reply by FPS Dealer

4.1.Dealer will login to his account in the portal and will click on 'Inspection' in the left menu and select 'Inspection Report'. In that, he will choose the month and year and inspection reports will show in the following manner. He will click on 'show cause notice issued/other action that has been taken by the Licensing Authority'.

← → C 🚔 food.v	wb.gov.in/foc	od/Inspector/InspectionRegister	_Dealer.asp	X			Q 🖻 🛧 🗯	🗆 🕕 i
ė		Go to Profile Page					133200600006. Dealer 3WN5	0+Logout
Stock	< Ir	nspection Calendar an	d Repor	ts				
Duare Ration	<	Select Month: Select Year:	August 2022		~	Search		
Advise List	<	Inspection Id		Date	Time	Inspection Done By	Status	
Covid Vaccination		133200600006/001		28/08/2022	06:00 PM	BIFS_MLD_2220	Inspection Scheduled	
<ul> <li>Inspection</li> </ul>	<	133200600006/002		09/08/2022	04:30 PM	BIFS_MLD_2220	Show Cause Issued	
Licence	<							
NFSA								
<ul> <li>MIS Report</li> </ul>								
<ul> <li>Utilities</li> </ul>	<							
<ul> <li>Claim Bills</li> </ul>								
Vehicle Subsidy								
								*

4.2. The show cause notice sent by the licensing authority will be shown in the page in the following manner. The Dealer will upload his reply/clarification regarding the same by clicking 'upload' and click 'send' which will send the reply to the licensing authority.



### Step 5: Action to be taken by Licensing Authority

5.1. The Licensing Authority will login to his supply chain account and click on 'Inspection Report' to check the status of the ongoing inspections. To move forward with one of the active inspections, click on the Status against the relevant inspection ID.

← → C	d/Inspecto	r/InspectionRegi	ster_SCFS	aspx						Q 🖻 🏠 🗯 🗖	R :
	=								🚔 scfsmlds 🛛 SC	FS	G Logout
FPS License Generation	Ins	pection C	alend	ar and Repor	ts						
Vigilance Document Upload <	Sele	ect Month:		August		* *	Search				
Stock <											
<ul> <li>Billing report</li> </ul>					1						
FPS Vacancy		Date	Time	Inspection Id	FPS Code	FPS Name	Inspection By	Create Report	View Report	Status	
FPS Status Reconciliation		28/08/2022	06:00 PM	133200600006/001	133200600006	MD. BANU SEIKH	BIFS_MLD_2220	× .	-	Inspection Scheduled	
Dealer Bill Claim		09/08/2022	04:30	133200600006/002	133200600006	MD. BANU	BIFS_MLD_2220	× .	-	Repty to Show Cause Submitted	
Create User FPS <			РМ			SEIKH					
FPS Application											
• Vaccination Report											
	Develo	oped by <mark>Departn</mark>	ent Of Fo	od & Supplies.							Version 2.0

5.2. The licensing authority can see the reply of the dealer and then will send e-notice for hearing or any other action that she/he may deem fit by entering the details as shown below.

		Officer of the Sub-Divisional Controller/Rat	ioning Officer, Food & Supplies	
e 🥑	Memo 120.	09012	Date	02/08/2022 00:08:00
FPS License Generation	< Inspection ldt	133200600000,002	Date of inspection :	09/08/2022
	< FPS Code:	153200600006	FPS Name:	ND. BANN SEMN
	< To,			
Billing report	4 FPS Name, Subtractice fo	r personal hearing		
FPS Vacancy	< Your reply dated 02/08/2023 prevision(s) in para 132	10:23:44 In the case referred above appears of the WBPDS INLCI Order, 2013/ WBVPDS	not to be satisfactory as it fails to reasonably (M&C) Order, 2013 as mentioned therein.	explain the prima facie contravention of the
	and the second se			
PPS Status Peronedilation	th order to provide you furth	er opportunity of being beard, you are directed	I to appear in a personal liearing at the office ling which an ex-parte decision may be Dable	chamber of the undersigned on assess yoo,
<ul> <li>FPS Status Recussibilition</li> <li>Dealer (30) Claim</li> </ul>	In order to provide you furth     11/08/2022     All relevant books of account	er opportunity of being heard, you are directed t 03 • . 30 •	l to appear in a personal liearing at the office ling which an ex-parte decision may be Dable It in readiness for production on demand due	chamber of the undersigned on Lagainst you, ring the hearing
<ul> <li>FPS Status Perconciliation</li> <li>Dealer Bill Claim</li> <li>Create Diser FPS</li> </ul>	In order to provide you furth     I1/08/2022     All relevant books of account	er opportunity of being heard, you are strected t[03 v]:[30 v][PAL v]positively, fai ts/records retained at your end must be brough	to appear in a personal learing at the office ling which an ex-parte decision may be hable at in readimess for production on demand due	chamber of the undersigned on against you, ing the hearing. SCPS-Malda Sadar
FPS Status Reconciliation     Dealer Bill Claim     Create DiscrFPS     FPS Application	All relevant books of account     Memo No:	er opportunity of being heard, you are directed r[0] - ] : [3 - ] [月社 ] positively, fai ts/records retained at your end must be brough	to appear in a personal learing at the office ling which an ex-parte declaion may be Bable t in readiness for production on demand du	chamber of the undersigned on against you. Ing the hearing CCFS Malda Sadar

- 5.3.After hearing is complete, the licensing authority can login in the same page and issue final order from the action dropdown. In the final order, detailed deliberation will be made in the irregularities detected portion and what actions were taken by the Dealer would need to be made. Furthermore, after proper adjudication, why a certain action would be taken would be appropriate and the ensuing action would have to entered.
- 5.4. A detailed MIS report has also been given at the login of the Licensing Authorities and higher officials of the Department

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Additional Secretary (Rood) to the Govt. of West Bengal